

BERATUNGSSTELLE

April 2015

PERFORMING ARTS PROGRAMM

INFORMATION CENTER: SCHEDULE OF EVENTS FOR APRIL 2015

The Performing Arts Program Information Center is the central point of contact for all artists, production managers and other culture makers in the independent performing arts community. We provide individual, tailor-made advice regarding questions that can arise at various stages through a production process and offer information during individual consultations and special events about various special topics.

Consultations are free of charge for culture makers with registered addresses in Berlin.

A reservation is mandatory and must be made by writing to: beratung@pap-berlin.de

Individual Consultations

Tuesdays 10:30 am – 1:30 pm, Consultation with Inge Zysk

Location: Großbeerenstrasse 56 E, 10965 Berlin

Fridays 11:00 am – 2:00 pm, Consultation with Jana Lühje

Location: Ballhaus Ost, Pappelallee 15, 10437 Berlin

based on individual needs: Consultation with ehrliche arbeit – freies Kulturbüro

Location: Kunstquartier Bethanien, Mariannenplatz 2, 10997 Berlin

Individual expert consultations and Events

Wed, April 8, 2015, 5:00 pm-8:00 pm

Topic: Submitting Applications

Individual expert consultation with Helena Tsiflidis

Location: Theaterhaus Mitte, Wallstrasse 32, 10179 Berlin

How do I structure an application? What do I have to pay attention to in order to precisely express my project idea? How do I orient my idea to specific funding options and criteria? How do I create a budget? The consultation session can be used to work on a specific project and the application for its funding.

Registration is required at [beratung\(at\)pap-berlin.de](mailto:beratung(at)pap-berlin.de)

Fri, April 10, 2015, 5:00 pm-8:00 pm

Topic: Submitting Applications

Individual expert consultation with Helena Tsiflidis

Location: Ballhaus Ost, Pappelallee 15, 10437 Berlin

How do I structure an application? What do I have to pay attention to in order to precisely express my project idea? How do I orient my idea to specific funding options and criteria? How do I create a budget? The consultation session can be used to work on a specific project and the application for its funding.

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Mon, April 13, 2015, 4:00 pm-7:00 pm

Topic: Submitting Applications

Individual expert consultation with Katharina von Wilcke (Kulturbüro depArtment)

Location: Ballhaus Ost, Pappellallee 15, 10437 Berlin

How do I structure an application? What do I have to pay attention to in order to precisely express my project idea? How do I orient my idea to specific funding options and criteria? How do I create a budget? The consultation session can be used to work on a specific project and the application for its funding.

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Wed, March 15, 2015, 4:00 pm-6:00 pm

Topic: The ABC of submitting applications

Workshop with Katharina Husemann

Location: mime centrum im Kunstquartier Bethanien, Mariannenplatz 2, 10997 Berlin

There are a large variety of funding opportunities for artistic projects. Finding your way through this kind of project financing, however, is an art unto itself.

What kind of funding options are there? What helps to make an application successful? What do I have to look out for?

This workshop will help you find a path through the funding jungle with important tips about preparing applications and project realization.

Registration is required at [beratung\(at\)pap-berlin.de](mailto:beratung(at)pap-berlin.de); further dates upon request.

Fri, April 17, 2015, 10:00 am-12:00 am

Topic: Strategy Planning

Individual expert consultation with Eva Hartmann (Managerin Gob Squad, Coach)

Location: Theaterhaus Mitte, Wallstr. 32, 10179 Berlin

How do I effectively position myself within the performing arts community, how do I combine by personal and professional strengths? The goal of the consultation is to create a safe, supportive and challenging framework in which those receiving consultation can examine and experience their own development. The consultation is intended to help understand and overcome obstacles and blocks in order to effectively and successfully reach one's goals.

Registration is required at [beratung\(at\)pap-berlin.de](mailto:beratung(at)pap-berlin.de); further dates upon request.

Fri, April 17, 2015, 4:00-8:00 p.m.

Topic: Winning Applications: What Can Your Text Do?

Expert Consultation with Practical Exercises with Tine Elbel

Location: Ballhaus Ost, Pappellallee 15, 10437 Berlin

Have you already finished writing your application but aren't sure whether it tells the jury everything you want it to? With what eyes do juries read applications? What questions do jury members seek to answer when reading

applications? What keywords or descriptions do they respond to?

This workshop will thoroughly examine these questions with the help of each participant and, of course, the expert. Bring both a brief summary of your project as well as the complete descriptive text. Like a jury considering your project for the first time, the expert and other participants will not only give you illuminating feedback on your text, you will receive greater insight into the strategy of funding applications.

Sat, 18 April, 2015, 11:00 a.m.-2:00 p.m.

Topic: Fundraising

Information Event with Tom Timmerhoff

Location: Ballhaus Ost, Pappelallee 15, 10437 Berlin

There are thousands of funding programs from the EU, the German federal government, the German state governments, foundations and alternative options for financing projects. It is hardly possible to know all of them and anyone without an overview loses themselves during the search. This often means the end of the project. How can you develop an individual fundraising strategy? What is necessary and how can you assess and improve your own fundraising skills? That's a whole lot of questions. A few of them will be answered during this workshop.

Tue, April 21, 2015, 3:00 pm-6:00 pm

Topic: Legal Consultation

Individual expert consultation with Franz Wegener u. Dirk Adamaszek Rechtsanwälte GbR

Location: Ballhaus Ost, Pappelallee 15, 10437 Berlin

What legal form can or should dance and theater makers use on the market? Who is actually liable for what we do? What works (texts, music, Films) can I use for my production as a dance and theater maker and what problems could arise from this? How are the contents of my production and my performance protected? And what should I especially look out for with contracts?

Tue, April 21, 2015, 6:00 pm -8:00 pm

Topic: Cultural Education

Individual expert consultation with Ulrike Dürögger (independent theater maker, actor)

Location: Ballhaus Ost, Pappelallee 15, 10437 Berlin

Advice for questions on the topic of cultural education, especially tailored to the BKJ-supported program "Kultur macht stark" that BUFT is also participating in by supporting local dance and theater projects with children and young people. What is the position of the artist within cultural education? How do I find suitable schools/youth clubs/daycare programs? Is this really a secondary means of support for the future?

Registration is required at [beratung\(at\)pap-berlin.de](mailto:beratung(at)pap-berlin.de)

Wed, April 22, 2015, 6:00 p.m.-9:00 p.m.

Topic: Fundraising

Individual Expert Consultation with Tom Timmerhoff Location: Theaterhaus Mitte

Location: Theaterhaus Mitte, Wallstrasse 32, 10179 Berlin

There are thousands of funding programs from the EU, the German federal government, the German state governments, foundations and alternative options for financing projects. It is hardly possible to know all of them and anyone without an overview loses themselves during the search. This often means the end of the project. How can one develop an individual fundraising strategy? What is necessary and how can you assess and improve your own

fundraising skills? Funding opportunities for the participant's respective project will be explored during the individual expert consultations.

Tue, April 28, 2015, 3:00 pm-6:00 pm

Topic: Submitting Applications

Individual expert consultation with Katharina Husemann (Kulturmanagerin, Kulturverein „Schloss Bröllin“, Kulturraum „K-Salon“)

Location: K-Salon, Bergmannstrasse 54, 10961 Berlin

How do I structure an application? What do I have to pay attention to in order to precisely express my project idea? How do I orient my idea to specific funding options and criteria? How do I create a budget? The consultation session can be used to work on a specific project and the application for its funding.

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based on individual needs

Topic: Dealing successfully with conflicts

Expert Consultation with Practical Exercises with Nora Gores

Location: Ballhaus Ost, Pappellallee 15, 10437 Berlin

For most, conflicts are simply disappointments that are frequently part of the daily routine. Unjustified criticism, senseless justifications, painful feedback. Many situations escalate quickly and one reacts with anger, aggression or by withdrawing. What can be done when one no longer simply wants to get out of the way of conflicts? This conflict course with the trained mediator Nora Gores offers the opportunity to become acquainted with conflicts from a different point of view using various models and a chance to explore one's own conduct during conflicts.

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based on individual needs

Topic: Künstlersozialkasse

Individual expert consultation with Alexander Schwarz, DMBK

What is the KSK? How can I reduce my health insurance costs by up to 50% with the help of the KSK? What gaps exist and how can these be covered affordably? What additional benefits do I receive from the KSK? Is it possible for me to join the KSK? What documents do I need for the application?

Registration is required at [beratung\(at\)pap-berlin.de](mailto:beratung(at)pap-berlin.de)

based on individual needs

Topic: Taxes

Individual expert consultation with Ottmar Reuter, Tax Consultant

Location: Am Borsigturm 68, 13507 Berlin

Tax consultant Ottmar Reuter offers individual consultations for questions regarding taxes for freelancers, companies, companies constituted under civil law, establishing businesses, valueadded tax or VAT exemption (based on individual needs).

Registration is required at [beratung\(at\)pap-berlin.de](mailto:beratung(at)pap-berlin.de)

